



AIT

Asian Institute of Technology

APPLICANT'S RESPONSIBILITIES

INSTRUCTIONS

PLEASE MAKE SURE THAT THE FOLLOWING DOCUMENTS ARE ENCLOSED TO AVOID DELAYS IN PROCESSING OF YOUR APPLICATION.

- ☐ AIT Admission Action Form
 - ☐ Application for Admission (Form 1)
 - ☐ Two Letters of Recommendation (Form 2)
 - ☐ Application for AIT Financial Aid (Form 3) – *Only if applying for AIT Financial Aid*
 - ☐ Attested Transcript(s) - Use Form 4 to Request
 - ☐ Copy of Degree Certificates (*in English*)
 - ☐ IELTS or TOEFL or ICE TEFL or AIT English Entry Test (AITEET) or GRE (Analytical Writing) or CET 4 (China) or CU-TEP (Thailand) or ARC (Lao PDR) or Certificate of University Medium of Instruction.
 - ☐ Research Outline (*for Doctoral applicants only*)
 - ☐ Acknowledgment Cards A & B
 - ☐ Application Processing Fee
US\$20 or Baht 800 (when using online application or application forms downloaded from the web) OR
US\$25 or Baht 1,000 (when application forms are received by post from AIT)
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Application Documents for Degree Applicants:

Degree program applicants should submit the AIT Admission Action Form, including Forms 1, 2 and 4 with complete supporting documents. Doctoral Program applicants must submit a research outline of the proposed dissertation topic. If applying for AIT financial aid, please use the Application for AIT Financial Aid form (Form 3).

Application Documents for Non-Degree Applicants:

Non-degree program applicants should submit the AIT Admission Action Form as well as Forms 1 and 4, attested transcripts in English and relevant degree certificates with English translation.

Applicants are responsible for ensuring that all required documents have been received by the appropriate deadlines. Incomplete application may cause delays in admissions processing. Once submitted, application materials are not released and cannot be returned to the applicant. Applicants will be notified of their application receipt and status by email. The email address should be provided in #2 of the application form (Form 1). If an email address is not provided, the applicant will be notified by post.

Application Processing Fee:

A non-refundable application processing fee of US\$20 (or Baht 800) for online applications or forms downloaded from the web or of US\$25 (or Baht 1,000) for forms received by post, is required to process an application. The application fee may be paid by bank draft, valid credit card or cash and should be made payable to the "Asian Institute of Technology". Please complete the Application Processing Fee Payment Notification Form to prove payment. For Frequently-Asked-Questions on application, **please visit:** <http://www.ait.ac.th/apply/faq>

Send completed application forms with supporting documents to:

Postal Address:

Admissions and Scholarships Unit
Asian Institute of Technology
P.O. Box 4, Klong Luang
Pathumthani 12120, THAILAND
Fax: 6625246326 / Email: admissions@ait.ac.th

Street Address:

Admissions and Scholarships Unit
Asian Institute of Technology
58 Moo 9, Km. 42, Paholyothin Highway
Klong Luang, Pathumthani 12120 THAILAND
Fax: 6625246326 / Email: admissions@ait.ac.th